| **Product: Mutual Fund** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Process Title:  KYC Setup** | | | | | | **Screen Code:** |
| **Menu Location: Master Setup>KYC Setup** | | | | | |  |
| **Purpose** | | | | | | |
| Through the use of this feature, individual users will be able to update their KYC details. Individuals are required to fill in and update the KYC details at regular intervals of time. | | | | | | |
| **Screen Designs** | | | | | | |
| **Screen #1 | KYC Setup list**    **Screen #2 |Add KYC**    **Screen #3|Fund Supervisor** | | | | | | |
| **ER Diagram** | | | | | | |
|  | | | | | | |
| **Pre-Condition** | | | | | | |
|  | * The user must be registered as an internal user | | | | | |
| **Post Condition** | | | | | | |
|  | * KYC should be updated after verification. | | | | | |
| **Global Validations** | | | | | | |
|  |  | | | | | |
| **Global Variables** | | | | | | |
|  |  | | | | | |
| **UI Layout** | | | | | | |
| **Field ID** | **Attribute Label** | **Input**  **Object Type** | **Open/Enum/Source of Options** | | **Action Description** | **Validation/Description** |
| **Screen #1 | KYC List**  Should populate 10 latest entries from the KYC setup table. | | | | | | |
| 1F1 | Search | TB | Open | | Any entry on the field should filter the displayed list of KYC setups. | **Navigable:** Yes  **Read Only**: No  **Mandatory:** No  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| https://lh5.googleusercontent.com/lvU2agQmMTfZe3xNMBbRmJLjq9o1_rHPy-kEhMW9Gu7oAWsNHHi6Y0tGIEKYkDBBlsNMWN2QbwRhyLZ9osPpA2t6PC5sItQ7LrYiYFUFbrhZkS6Da01VL4FXvx_zF5NcjoX1MtDr4MIK  If clicking on the “Add” button, the system should redirect the user to screen #2. | | | | | | |
| https://lh5.googleusercontent.com/QGwLcoA1GnVdwuVb2idk24cY3qyue7y_JVmZo-EeCWKCz8sSSnylzRuYXEq6Vr2DKGDPF78olNNLsK-EHBCtRpWNpga1zZlI4-V50XF9GCNxDiRobzdrNoL307UDaCSTXjfeNb9730KvPU2e8prDIA  If clicking on the“Edit” button, the system should redirect to a screen with the respective user details filled in respective input fields. | | | | | | |
| https://lh5.googleusercontent.com/cQhfAFsXesgpysYEnc-5n6QEM9ktIrr4BOmZ0GLVHpdvHJfKCwLYjUXlEe6-cwVrcy7vERldOEWF1cmHIUpIVAuBD_JLKck51UF2p3-kxErrjiu2PwmE8UYygtUWSaw4w9AeXN17BDZ5  If clicking on the“Delete” button, the KYC setup will be deleted. | | | | | | |
| **Screen #2 | Add KYC** | | | | | | |
| Fund | | | | | | |
| 2F1 | Name | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** Yes  **Datatype:** Integer  **Validation:** N/A  **Population:** N/A |
| 2F2 | Email | TB | Open | | - | **Navigable:** Yes  **Read Only**: Yes  **Mandatory:** Yes  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| 2F3 | Contact no. | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** Yes  **Datatype:** Contact number Should be 10 digits.  **Validation:** N/A  **Population:** N/A |
| Gender | | | | | | |
| 2F4 | Male | RB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** No  **Datatype:** Enum  **Validation:** N/A  **Population:** N/A |
| 2F5 | Female | RB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** No  **Datatype:** Enum  **Validation:** N/A  **Population:** N/A |
| 2F6 | Others | RB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** No  **Datatype:** Enum  **Validation:** N/A  **Population:** N/A |
| If clicking on the “Save and Add New” button, the system should add a new KYC detail and remain on the same form. | | | | | | |
| https://lh6.googleusercontent.com/9xjNBObA0oh7NI37Z6otRAug9TSQNwcqMtQ6mGL5Z8a8yYiXHtMzRC6ssrrG1D-9t-w6RGzF0xezWTYrJGNOzVHR4w4KSD8SwObZql12m3DsIcqtlFEUVcFECuPktvdpZHkOA2xZQ86x  If clicking on the “Save” button, the system should add new kyc and redirect the user to screen #1. | | | | | | |
| **Screen #3 | Fund Supervisor** | | | | | | |
| General Information | | | | | | |
| 3F1 | Upload Image | File | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** Yes  **Datatype:** Varchar.  **Validation:** N/A  **Population:** N/A |
| 3F2 | Full Name |  |  | |  | **Navigable:** Yes  **Read Only**: No  **Mandatory:** Yes  **Datatype:** Varchar.  **Validation:** N/A  **Population:** N/A |
| Gender | | | | | | |
| 3F3 | Male | RB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** No  **Datatype:** Enum  **Validation:** N/A  **Population:** N/A |
| 3F4 | Female | RB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** No  **Datatype:** Enum  **Validation:** N/A  **Population:** N/A |
| 3F5 | Others | RB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** No  **Datatype:** Enum  **Validation:** N/A  **Population:** N/A |
| 3F6 | Phone No. | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** Yes  **Datatype:** Varchar  **Validation:** Numeric Max/Min-digit: 10 Validate number with prefixes like 98, 97, and so on  **Population:** N/A |
| 3F7 | Email | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** Yes  **Datatype:** Varchar  **Validation:** Alphanumeric  Format example: [email@example.com](mailto:email@example.com)  **Population:** N/A |
| Correspodance Address | | | | | | |
| 3F8 | Province | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** No  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| 3F9 | District | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** No  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| 3F10 | VDC/Municipality | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** No  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| 3F11 | Tole | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** No  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| 3F12 | Ward No. | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** No  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| 3F13 | House/Block No. | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** Yes  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| 3F14 | Landline No. | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** Yes  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| Family Details | | | | | | |
| 3F15 | Father’s name | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** Yes  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| 3F16 | Mother’s name | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** Yes  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| 3F17 | Grandfather’s name | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** Yes  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| 3F18 | Husband/wife Name(Optional) | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** No  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| Education Details | | | | | | |
| 3F19 | Degree | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** No  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| 3F20 | Field Of Study | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** Yes  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| Profile Details | | | | | | |
| 3F21 | Company | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** Yes  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| Training Details | | | | | | |
| 3F22 | Training | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** Yes  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
| Organization Details | | | | | | |
| 3F23 | Associated with organization (if any) | TB | Open | | - | **Navigable:** Yes  **Read Only**: No  **Mandatory:** No  **Datatype:** Varchar  **Validation:** N/A  **Population:** N/A |
|  | | | | | | |
| If clicking on the “Add” button, the system should add new education details, profile details, training details, organization details if want to add more. | | | | | | |
| If clicking on the “Save and Add More” button, the system should add a new fund supervisor detail and remain on the same form. | | | | | | |
| https://lh6.googleusercontent.com/9xjNBObA0oh7NI37Z6otRAug9TSQNwcqMtQ6mGL5Z8a8yYiXHtMzRC6ssrrG1D-9t-w6RGzF0xezWTYrJGNOzVHR4w4KSD8SwObZql12m3DsIcqtlFEUVcFECuPktvdpZHkOA2xZQ86x  If clicking on the “Save” button, the system should add a new fund supervisor and redirect the user to screen #3. | | | | | | |
|  | | | | | | |
| **Table: Add KYC** | | | | | | |
|  | **Attribute** | | | **Value** | | **Remarks** |
| PK | id | | | Auto-Populated | |  |
|  | Created\_date | | | Timestamp when created | |  |
|  | Created\_by | | | Login Id | |  |
|  | Last\_modified\_date | | | Last timestamp when updated | |  |
|  | Modified\_by | | | Login Id | |  |
|  |  | | |  | |  |
| **Table: Fund Supervisor** | | | | | | |
| PK | id | | | Auto-Populated | |  |
|  | Created\_date | | | Timestamp when created | |  |
|  | Created\_by | | | Login Id | |  |
|  | Last\_modified\_date | | | Last timestamp when updated | |  |
|  | Modified\_by | | | Login Id | |  |
|  |  | | |  | |  |
|  |  | | |  | |  |
| **Invisible Attributes and Update** | | | | | | |
| 1 |  | | |  | | |
| 2 |  | | |  | | |
| **API details (To be added by the backend developer)** | | | | | | |
| 1 |  | | | | | |
| 2 |  | | | | | |

| **Effort Required** |  |
| --- | --- |
| Approved: | Signature |
| Name |